



Crime Reduction & Community Safety Group

Tilley Awards 2008 Application form

Please ensure that you have read the guidance before completing this form. ***By making an application to the awards, entrants are agreeing to abide by the conditions laid out in the guidance.*** Please complete the following form in full, within the stated word limit and ensuring the file size is no more than 1MB. Failure to do so will result in your entry being rejected from the competition.

Completed application forms should be e-mailed to
tilleyawards08@homeoffice.gsi.gov.uk

All entries must be received by noon on **Friday 25th April 2008**. No entries will be accepted after this time/date. Any queries on the application process should be directed to Alex Blackwell on 0207 035 4811.

Section A: Application basics

1. Title of the project: (Co-operate)

2. Key issues that the project is addressing : Interactive Booklet to address the following: Domestic Burglary & Fire Prevention, The Prevention of Bogus Official type Burglaries, Addressing the Fear of Crime & Fire Incidents.

3. Author contact details

3. Name of application author:
PC 1082 Barry 'Jack' Regan,
Rotherham District
Crime Reduction/Architectural Liaison Officer

4. Organisation submitting the application: South Yorkshire Police

5. Full postal address: Main Street Police Station
Rotherham South
Yorkshire S60
1QY

6. Email address: jack.regan@southyorks.pnn.police.uk

7. Telephone number: 01709 832365

8. Name of secondary contact involved in the project:

Dennis Jepson,
South Yorkshire Fire & Rescue Service
Rotherham District Community Safety
Officer

9. Secondary contact email address: rotherhamcfs@syfire.gov.uk

10. Secondary contact telephone number: 0114 253 2823

Endorsing representative contact details

11. Name of endorsing senior representative from lead organisation: T.B.A.

12. Endorsing representative's email address: T.B.A.

13. For all entries from England & Wales please state which Government Office or Welsh Assembly Government your organisation is covered by e.g. GO East Midlands: Government Office for Yorkshire and the Humber

9. Please mark this box with an X to indicate that all organisations involved in the project have been notified of this entry (this is to prevent duplicate entries of the same project): X

Section B: Summary of application - *In no more than 400 words use this space to provide a summary of your project under the stated headings (see guidance for more information).*

Scanning:

Historically, Rotherham Crime Reduction Officers had only been able to visit domestic burglary victims, because of lack personnel and time constraints. As such their work in this sphere could only ever be reactive and not proactive and thus the impact of their advice on crime statistics could only at best be described as limited. Partner organisations were suffering similar issues when attending to deliver their messages to a similar audience. The advent of partnership working has fostered an understanding of each partner's issues and a realisation that working together could mean delivering many messages at the same time whilst using fewer staff.

Analysis from Police analysts revealed crime 'Hot-Spots' and when this analysis was overlaid with similar analysis from partner agencies, it revealed that certain areas of Rotherham required the delivery of a number of key messages. These areas were then selected by partners as project pilots.

Analysis:

- Crime Reduction Domestic Survey forms, dated and out of print.
- Only persons being offered survey were repeat victims of Burglary. Home Office & Locally Produced information literature, vague and contradictory.
- The quantity and quality of the literature differed greatly. Unable to quantify and measure take-up of information.
- Very little common ground between Police and Fire Service.
- Specific, Measurable, Achievable, Relevant, Timelines (SMART) objectives were decided

Response:

The intention was to find a solution where Domestic Crime Reduction surveys could be offered to as many members of public as possible, and with the assistance of the Police Community Support Officers and Fire Service outreach worker were given basic Domestic Crime Reduction training by Crime Reduction Officers.

The Police Community Support Officers were, with the assistance of the Fire Service Community Safety Officers, given basic advice with regards to Home Safety Risk Assessments. A method of delivering a 'User Friendly' booklet with all the best current information was identified and devised by a number of partner organisations.

Assessment:

- Crime statistics.
- Arson statistics
- Extras – attendance on the ground identified area wide security issues.
- Feel good – people genuinely feel better about seeing a uniformed member of Police and Fire service staff. It has also proved to be excellent contact to gain information and intelligence.

State number of words: 374

Section C: Description of project - *Describe the project in no more than 4,000 words. Please refer to the full guidance for more information on what the description should cover, in particular section 11.*

Scanning:

Rotherham is to be considered as an industrial town despite the closure of all but one of the 7 remaining United Kingdoms deep coal mines, this added to the closure of many of the major steel works. The total area covered by the borough is 119 sq miles (308 sq Km)

The borough includes suburban areas, rural villages, open countryside and the towns of Maltby and Wath-upon-Deerne. Geographically Rotherham shares borders with the conurbations of Sheffield, Doncaster and Barnsley, it also shares its county borders with the counties of Derbyshire and Nottinghamshire.

Rotherham is a town and borough situated in the county of South Yorkshire. The population of Rotherham according to the 2001 census was approaching 250,000, this census further revealed that nearly 52,000 of this population were aged 60+ years of age, Housing composition revealed that nearly 34,000 of houses had at least one person of pensionable age residing there.

South Yorkshire Police Crime Reduction Officers at Rotherham had for a number of years been utilising either the Community Constable or Police cadets to deliver various Crime Reduction messages.

This was usually by way of hand delivering Crime Reduction envelopes that had been pre-filled, probably some months earlier, by Police Cadets with generic crime reduction information that was either funded by the public purse and supplied by the Home office, this would be supplemented with trinkets such as UV marking pens, personal attack alarms, "we do not buy anything at the door" adhesive stickers, plus various other pieces of literature produced and funded locally by either the force's budget or the district budget.

the contents of the envelope differed very little and as result was seen as a panacea and a cure all, in effect the envelope was generally used as a see how many different pieces of information we can get in and hope that the recipient would take the time to either read and act on something that was in the envelope, or in the vain hope and belief that someone would take the opportunity to mark up all of their property with UV pen provided and then to make a note of it in the leaflet provided.

Then we come to the specific areas that these envelopes were to be delivered into, this can only be described as vague at best, if there were no direction given as to what area was to be selected for the envelope delivery, the Crime Reduction Officers took it upon themselves to nominate and select a location, this then common place tactic can only be described as being selective in a somewhat hap-hazard 'Lets Pin the tail on the Donkey' manner.

And when we were directed to deliver Crime Reduction messages at a location this usually happened after an incident had occurred and we were usually considered as an afterthought. Ironically at that time we were measuring our effectiveness by the number of envelopes that had

been delivered, and as a result envelopes were pushed through as many letterboxes as possible, and we were not being measured by the quality and take up of the information provided.

Analysis:

The analysis conducted aimed to identify the effects of partnership working to make properties and surrounding areas more secure by such means as alley gating, shrub/undergrowth clearance and Smart Water distribution. Data covers period 1st April to 31st March for years 2006-07 and 2007-08 to enable a comparison of offence types and levels.

Fire data concerning domestic and secondary fires for the same period provided by South Yorkshire Fire and rescue Service have also been compared and the charts appear at the bottom of this document for evaluation purposes only.

Findings

Smeaton Close, Ravenfield:

2006-07 saw no offences on Smeaton Cl. or in the surrounding streets of Longfield Dr and Hazel Ct.

In 2007-08 neither Smeaton Cl or Hazel Ct saw offences but there was a single Criminal Damage to MV on Longfield Dr in May 2007

Potteries Estate, Rawmarsh:

Crimes 2006-07

Offence Recorded	Ardron Walk	Cannon Cl	Swallow Cres	Grand Total
Burglary With Intent - Other	1	0	0	1
Criminal Damage - Other Property (Not Buildings)	0	1	0	1
Other Miscellaneous Thefts Not Classified Elsewhere	0	3	1	4
Grand Total	1	4	1	6

All 6 notifiable offences were committed in the gardens of the above properties. 3 of the offences on Cannon Cl. were committed at one address where repeated attempts were made to remove the garden gate. The remaining 3 offences involved theft of items from gardens and sheds.

Crimes 2007-08

Offence Recorded	Swallow Cres	Grand Total
Assault O.A.B.H. (Oapa Section 47)	1	1
Burglary With Intent - Other	1	1
Other Miscellaneous Thefts Not Classified Elsewhere	1	1
Sexual Assault On A Male - Sexual Offences Act 2003 S3	1	1
Theft From Motor Vehicle	1	1
Theft Of Motor Vehicle	1	1
Grand Total	6	6

In comparison to offences in the 2006-07 period, there were only two notifiable offences committed in the gardens of the above properties, these were a shed break and an insecure 2-in-1 theft via the back door. The remaining 4 notifiable offences either occurred within the properties or out on the road.

Therefore it can be said that the initiatives undertaken in this are have resulted in reduced offences affecting properties and have also concentrated offences onto one particular street.

Campsall Field Road, Wath (including Crossfield Dr and Campsall Field Cl)

2006-07

Offence Recorded	Campsall Field Rd	Crossfield Dr	Grand Total
Burglary With Intent - Other	1	1	2
Criminal Damage - Other Property (Not Buildings)	4		4
Criminal Damage - To Dwellings	3		3
Criminal Damage - To Vehicles	1		1
Interference With Motor Vehicle	1		1
Public Order - Harassment Alarm Or Distress (Poa 1986 S. 5)	1		1
Theft From Motor Vehicle	1		1
Theft Of Pedal Cycles		1	1
TWOC	1		1
Grand Total	13	2	15

Of the 15 notifiable offences recorded for 2006-07 at least 7 were committed at the rear of properties. 2 premises on Campsall field Rd saw rear fences damaged by somebody climbing over them and 2 other properties saw shed breaks.

2007-08

Offence Recorded	Campsall Field Rd	Crossfield Dr	Grand Total
Burglary With Intent - Dwelling	1		1
Burglary With Intent - Other	1		1
Criminal Damage - To Vehicles	2		2
Theft From Motor Vehicle	2	1	3
Theft From The Person Of Another	1		1
Theft Of Pedal Cycles	1		1
Grand Total	8	1	9

Notifiable offences have reduced by 40% during this review period compared to 2006-07 and crimes occurring at the rear of premises have dropped from 7 to 1. There has been a noticeable drop in damage offences from the previous period (from 8 down to 2).

Conclusion

The measures undertaken have had mixed success in reducing notifiable crime levels.

- There has been no change in numbers in Rawmarsh but there was a reduction in offences occurring at the rear of premises and a concentrating of offences into one particular area.
- Wath has seen a decrease in offence levels – particularly in Criminal Damage and a 75% decrease in offences occurring in back gardens.
- Ravenfield saw no crime in either review period.

Fire Data

During the period March 07 and March 08 Smoke Alarms were fitted in the following areas of Rotherham:

- Wath 316
- Swinton 214
- Brampton & West Melton 214

The data below indicates the success if this initiative

	2006-07	2007-08	Reduction
Total fires	692	646	46
Primary Fire	209	185	24
Accidental	28	28	0



Response:

It was realised that a joined-up consistent approach to deliver a number of various messages between all of the partner agencies would have to be made

In 2007 the Crime Reduction Officers at Rotherham decided to have a look at a new method of ensuring that specific crime reduction messages were delivered in a consistent and effective manner.

The opportunity arose when there had been a series of burglaries in the Whiston area of Rotherham where entry was being gained to houses by offenders utilising a number of ways including throwing garden ornaments through doors and windows in order that the car Keys that were clearly left on view could be taken and the car could then be stolen.

The Crime Reduction Officers liaised with their Community Safety Colleagues from South Yorkshire Fire & Rescue who advised them with regards to their hand delivery method to addresses into specific areas, to pre-warn residents that they would be attending with regards to the Home Safety Risk Assessment surveys and the Free fitting of smoke alarm service that they offered.

As a result of the exchange of this advice the Crime Reduction Officers prepared a single sheet leaflet stating that Crime Reduction Officers and uniformed Police Community Support Officers would be attending at their address with regards to an offence of burglary that had occurred at a house near to them.

There was also an offer of a "FREE Domestic Crime Reduction survey" this was to be conducted by Police Community Support Officers who by now had been trained to an acceptable standard by the Crime Reduction Officers, their was however at this time one main drawback, that was that they would have to use existing but somewhat outdated self-carbonating Domestic Dwelling Survey forms that extremely hard to locate and were no longer being printed, and with the exception of the two 50 survey sheet pads of forms that were located at Rotherham, and a part used pad with around 30 sheets that were donated by Police Crime Reduction Colleagues from Barnsley.

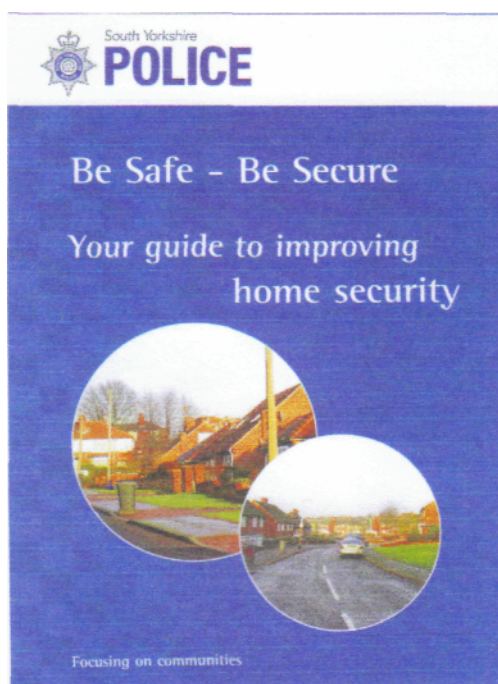
Following the advice given by the Community Safety Officers the leaflets pre-warning of our attendance were hand delivered by uniformed Police Community Support Officers. On the date and time stated on the leaflet and over a period of a few hours on three consecutive days, Police

Crime Reduction Officers and Police Community Support Officers attended at approximately 100 houses where people had responded to the leaflet and conducted the Domestic Crime Reduction surveys and passed on the relevant reducing the fear of crime messages with regards to the then ongoing crime series.

interestingly there had only been approximately 150 leaflets hand delivered

It must be stated that due to 'Word of Mouth' between the neighbours the take-up of the offer of the crime reduction survey on the second and third day was greater than the first day, the residents stated that they appreciated someone attending and giving them some if what limited but impartial information and advice on a face to face basis. An incredible amount of useful information with regards to the identity of vehicles and possible offenders was also gathered and forwarded on to the intelligence department.

Following on from the success of the pilot at Whiston the Crime Reduction Officers adapted and added to the information from the old Domestic Crime Reduction Survey form into the new Be Safe - Be Secure Your guide to improving home security booklet.



The inside pages contain the following information:

Page 2

This page focuses on your neighbourhood and stresses the need of the occupier to improve the security of their home and property, and how with the Neighbourhood Watch Scheme they can make a significant impact on the security of their immediate neighbourhood.

Page 3

Addresses the "Fear of Crime" and addresses the causes of and possible preventers of crime in particular with regards to Landscaping and planting defensive shrubs and hedges.

This page also has information with regards to Shed and Garage security and stresses the need for property to be secured and overtly marked.

There is also information with regards to several types of external lighting systems.

Page 4

Contains information with regards to the different systems and recently changed European Standards with regards to domestic intruder/burglar alarms, this section identifies the required standard and installation we would prefer the occupier to have fitted.

There is advice about the standard of external doors and locks, and the possible requirement to have supplementary locks fitted on patio door and French windows.

It is stressed that keys should never be left near to windows or letterboxes to prevent fishing.

It asks that supplementary window security locks could be fitted if needed.

There is also advice with regards to various methods of covert and overt property marking methods.

There is also advice on how to make the home appear occupied whilst the occupier is out.

There is also the telephone Contact details of the local Crime Reduction Officer.

There is also a section on this page with regards to the correct fitting of Smoke Alarms, and the need for the occupier to make a fire escape plan for the home, there is also the telephone contact details of a South Yorkshire Fire & Rescue Community service officer to arrange a Free Home Safety Risk Assessment.

Page 5

This page is perforated in order that the information can be retained for re-attendance and recording purposes by the Police on a secure Data-Base.

The details are the name, address including postcode and contact telephone number. It then requires the person completing the form to ask the occupier a number of questions including: Have they been a victim of crime in the past 12 months and if so, it asks if they would wish contact with Victim Support, the person completing the form can comment on the vulnerability of the victim. There is a section asking if the property is privately owned or rented from either the local authority or housing association etc, this is to identify any funding streams that might be available to target harden properties.

There is also a section with regards to the identity of any vehicles owned, and where they are regularly parked overnight.

Page 6

This page allows the person conducting the survey to identify any other environmental and investigative factors, this space allows the recording of 'Smartwater'¹ serial numbers if deployed. This page is the reverse of Page 5 and is also perforated and retained by the Police.

Page 7 STATION COPY

This page is also perforated and carbonated and records the written recommendations of the person conducting the survey with regards to:

- PERIMETER
- GARAGE AND SHED
- DOORS
- WINDOWS
- INTRUDER / SMOKE / CARBON MONOXIDE ALARMS

This page is also retained by the Police, and any security recommendations can be passed on to the relevant people.

Page 8

Carbonating substance.

Page 9 HOUSEHOLDERS COPY

This page has a carbonated copy of the person conducting the surveys recommendations.

Page 10

This page has listed all of the standards that are currently identified by the Association of Chief Police Officers (ACPO) for Secured by Design 'Police Preferred Specification' licences. This

standard relates to both new build and refurbished properties. These standards are for Doors, locks, Windows and intruder/burglar alarms.

Page 11

This section of the booklet is for the occupier to record details of valuable property such as: ITEM. SERIAL NUMBER. DESCRIPTION, SIZE & COLOUR. MAKE & MODEL. VALUE £.

Page 12 (back page)

This page has a list of emergency and non emergency telephone numbers; it also has the Yorkshire & Humber CRIMESTOPPERS details.

This booklet although originally used to offer house occupiers, information with regards to burglary prevention, where the person conducting the survey can identify any weaknesses and improvements that can be made with regards security to the fabric of their homes, and how to better protect their property through either overt or covert property marking systems, or to place details of their property onto a secure Police Database.

And to offer information with regards to obtaining a Home Safety risk Assessment, it quickly evolved into a document that could be used for numerous other tasks, it has been used as part of a joint operation with Rotherham Trading Standards, with regards to establishing a number of 'No Cold Calling Zones' across Rotherham, this is to specifically target Bogus and uncertificated 'Door to Door'¹ callers, as it affords the person conducting the survey time to assess the homes and if there are any weaknesses identified arrange for the correct repairs to be conducted, it also offers the occupier the opportunity to obtain the correct standard of supplementary security equipment they should be seeking if required.

The booklet has also been utilized to canvas opinion on and estate in Rotherham where as part of Housing Market Renewal measures, a Youth Shelter or a Multi Use Games Area was being considered; similarly it has been used to canvass opinion with regards to proposed sites for 'Alley Gate' schemes.

The booklet has also been used as part of a number of measures by Police, Police Community Support Officers and Partners when they were tasked with 'Smartwater' marking valuable property that had been left at abandoned homes following the Floods in 2007 at Catcliffe, Rotherham.

Assessment:

This booklet although initially identified to be used as Police only security guide and domestic crime Prevention guide, has evolved very quickly into a document that can quite easily be used not only by Police but by all Partners.

On one recent occasion when the Police Community Support Officers and the Fire Service Outreach Workers were working in pairs conducting a joint survey and also canvassing information with regards to an 'Off-Street' car parking problem on behalf of Rotherham Metropolitan Borough Council.

The booklet although originally only used in Rotherham has now come to the attention of South Yorkshire Police Headquarters Crime & Disorder Reduction Department and Headquarters Crime Solutions Department and will be brought before an Operations and Performance Board meeting where it will be utilized across the force area, and deemed to be 'Best Practice' Document.

It must also be stated that the booklet is still an evolutionary document and can be changed with regards to improved and newer standards.

With regards to any further funding requirements for future printing of the booklet, a number of well known intruder/burglar alarm companies have expressed an interest in meeting these costs, in exchange for their company logo and an acknowledgement be made that they funded the print costs.

The most striking features of this use of this Booklet has been that it with the aid of our partners takes away traditional Policing methods to make inroads into what were seen as various long standing Police problems, the booklet encourages a Multi Agency approach with all interested parties playing various but all required needs to achieve a common goal. Another factor that can be seen from this booklet is that Domestic Crime Reduction and Domestic Fire Prevention problems are tackled as a prime factors, this is long before any offences or the offender are being considered.

State number of words: 3,116

Section D: Endorsement by Senior Representative - *Please insert letter from endorsing representative, this will not count towards your word or 1MB size limit restrictions.*

Checklist for Applicants:

1. Have you read the process and application form guidance?
2. Have you completed all four sections of the application form in full including the endorsement from a senior representative?
3. Have you checked that your entry addresses all aspects of the judging criteria?
4. Have you advised all partner agencies that you are submitting an entry for your project?
5. Have you adhered to the formatting requirements within the guidance?
6. Have you checked whether there are any reasons why your project should not be publicised to other police forces, partner agencies and the general public e.g. civil or criminal proceedings pending in relation to your project?
7. Have you inserted your project name as a footer note on the application form?
Go to View-Header and Footer to add it.
8. Have you saved your application form as a word document and entitled your message **Tilley 08 entry (followed by project name in brackets)** before emailing it?

Once you are satisfied that you have completed your application form in full please email it to Tillevawards08@homeoffice.asi.gov.uk. One hard copy must also be posted to Alex Blackwell at Home Office, Effective Practice & Communication Team, 4th Floor, Fry Building (SE Quarter), 2 Marsham Street, London, SW1P 4DF and be received by 25th April 2008.